

Salem County Improvement Authority
Regular Meeting-January 23, 2012
Finlaw Building, Lower Level, 199 East Broadway, Salem, NJ

The regular meeting of the Salem County Improvement Authority was called to order by Vice-Chairman John Ober at 5:00 pm.

The Pledge of Allegiance was recited by all present.

Vice Chair John Ober read the following statement: "Notice of this meeting has been provided to the public in accordance with the New Jersey Open Public Meetings Act by publication in the Today's Sunbeam and the Elmer Timed newspapers circulated in Salem County and by posting notice in the Salem County Clerk's Office."

Roll Call:

Burke, Michael	Absent
Fisher, Doug	Absent
Howard, Ron	Present
Ober, John	Present
Voros, Peter	Present

Approval of minutes:

(M) R. Howard **(S)** Voros to approve the minutes of the Meeting on December 19, 2011.
All approved, motion passed.

SOLID WASTE DIVISION

- **Solid Waste Division Report dated January 12, 2012 was presented by Melinda Williams, Division Manager.** Copies of this report along with the customer aging report and statistical landfill report were distributed to all Board members prior to this meeting.
(M) R. Howard **(S)** Voros to receive and file report. All in favor, motion passed.

- **Landfill Engineer's Status Report dated January 13, 2012 was presented by Dave Munion Vice President of T & M Associates.** Copies of this report were distributed to all Board members prior to this meeting.
(M) R. Howard **(S)** Voros to receive and file report. All in favor, motion passed.

- **Resolution 11-180 Authorizing Payment of Bill for the Solid Waste Division**
(M) R. Howard **(S)** Voros to adopt resolution. All approved, motion passed.

ECONOMIC DEVELOPMENT DIVISION

- **Economic Development Division Report dated January 23, 2012 was presented by Jim Smith, Division Director.** Copies of this report were distributed to all Board members prior to meeting.
(M) R. Howard (S) Voros to receive and file report. All in favor, motion passed.
- **Resolution 11-181 Authorizing transfer of Line Item Amounts in the Economic Development /Administration Division Budget 2011**
(M) R. Howard (S) Voros to adopt resolution. All approved, motion passed.
- **Resolution 11-182 Authorizing Payment of Bills for the Economic Development Division**
(M) R. Howard (S) Voros to adopt resolution. All approved, motion passed.

NURSING HOME DIVISION

- **Resolution 11-183 Authorizing Payment of Bills for the Nursing Home Division.**
(M) R. Howard (S) Voros to adopt resolution. All approved, motion passed.

EXECUTIVE COMMITTEE REPORT

- Alloway Township Host Community Benefits Agreement-no update since last meeting.
- Salem County Freeholders Request for Nursing Home Proceeds-no update since last meeting.

EXECUTIVE DIRECTOR'S REPORT

- **Executive Director's Report dated January 23, 2012 was presented by Executive Director Debby Turner-Fox.** Copies of this report were distributed to all Board members prior to meeting.
(M) R. Howard (S) Voros to adopt resolution. All approved, motion passed.

CONSULTANT'S REPORT

- **Phil Rowan, President of Economic Development Associates, discussed Consultant's report dated January 17, 2012.** Copies of this report were distributed to all Board members prior to meeting.
(M) R. Howard (S) Voros to adopt resolution. All approved, motion passed.

OLD BUSINESS

- **Resolution 11-151 Authorizing Charge Offs for NHD (Private Pay Residents)** Tabled from November 28th meeting and continued at this meeting, pending recommendation of collections agency.
(M) R. Howard (S) Voros to table resolution. All approved, motion passed.

NEW BUSINESS

- **Resolution 11-184 Establishing Records Retention Schedule for Certain Documents of the Salem County Improvement Authority**
D. Turner-Fox provided a brief discussion on this matter.
(M) R. Howard (S) Voros to adopt resolution. All approved, motion passed.
- **Resolution 11-185 Authorizing the Public Sale of Various Surplus Equipment Deemed Not Needed for Public Use by the Salem County Improvement Authority and to Participate in an Auction.**
D. Turner-Fox provided a brief discussion on this matter. Freeholder Cross suggested that Jeff Ridgway be contacted at the County Public Works Department regarding the GovDeals on line auction.
(M) R. Howard (S) Voros to adopt resolution. All approved, motion passed.
- **Resolution 11- 186 Setting HealthCare Waiver Compensation for CY 2012**
(M) R. Howard (S) Voros to adopt resolution. All approved, motion passed.
- **Resolution 11- 187 Awarding a Contract for Landfill Expansion for the Salem County Landfill**
D. Turner-Fox recommended tabling this resolution until the budget workshop has been completed. Vice-Chairman Ober recommended we ask the contractor to extend his pricing for an additional sixty days. P. Voros inquired as to whether the Freeholder Board has discussed the possibility of instituting Flow Control yet. Freeholder Cross responded that the subject had been broached in the midst of other discussions, but not at length or in detail. He agreed to arrange for SCIA to attend an upcoming Administration Committee meeting to discuss this matter.
(M) R. Howard (S) Voros to table resolution. All approved, motion passed.
- **Resolution 11-188 Establishing a Date for the Annual Reorganization Meeting of the Salem County Improvement Authority.**
(M) R. Howard (S) Voros to adopt resolution. All approved, motion passed.
- Letter of Request Upper Pittsgrove Township Tire Clean Up and Disposal Project at Delsea Beagle Club (January 10, 2012). D. Turner-Fox indicated that no action would be required of the Board given the creative solution that M. Williams devised which will allow the municipal clean communities funds to be utilized to pay for the tire disposal.

CORRESPONDENCE

External Correspondence

- Solid Waste Facility Landfill Closure Escrow Audit & Exit Conference Report Dated September 30, 2011-Bowman and Company
- SCIA Landfill Expansion Funding Analysis January 11, 2012
- **CONFIDENTIAL** Memo Dated December 19, 2011 A. Telsey RE: Regional Sewer Project
- E-Mail Dated January 17, 2012 T. Bradley, Omni Engineering RE: Updated to NJDEP on Salem City Leachate Treatment Study
- **CONFIDENTIAL** Letter Dated January 18, 2012 P. Nielsen RE: Layoff
- Resolution 2012-33 Salem County Board of Chosen Freeholders-Resolution -Appointing a Member to SCIA- Lew Schneider
- Freeholder Committees 2012 – SCIA Liaison Freeholder Cross, Vanderslice and Timberman
- Letter Dated January 19, 2012 Cumberland County Improvement Authority Interlocal Services Proposal

Executive Director Correspondence

- Letter Dated 12/21/11 to Marc Pfeiffer RE: Transfer of Nursing Home Proceeds
- Letter Dated 12/21/11 to Marc Pfeiffer RE: Transfer of Nursing Home Post Retirement Health Benefit Obligation
- Letter Dated 12/28/11 to Stephanie Coufal RE: Medicaid Desk Audit CY 2010
- Memo Dated 1/12/12 to Earl Gage RE: OPRA Request
- Public Notice January 28, 2012 Budget Workshop
- Draft Agenda January 28, 2012 Budget Workshop
- Public Notice February 6, 2012 Annual Reorganization Meeting
- Draft Agenda February 6, 2012 Annual Reorganization Meeting

(M) R. Howard, **(S)** Voros to receive and file correspondence. All approved, motion passed.

PUBLIC COMMENT

(M) R. Howard **(S)** Voros to **open the meeting of the Salem County Improvement Authority to the public.**

At this time the meeting was open to the public.

Anne Sullivan, Alloway: Inquired if there had been any discussion on increasing the tipping fees. Executive Director Deborah Turner-Fox stated that this matter continues to be reviewed in light of the landfill expansion project. Ms. Sullivan inquired about the Executive Committee Report concerning Alloway Township Host Community Benefits agreement. Executive Director Deborah Turner-Fox stated there is no movement on this issue and there is no expiration to the existing agreement. Ms. Sullivan inquired whether the revenue from the telecommunications tower had been received and if the contractual increases were being implemented. Deborah Turner-Fox indicated that revenue is being received on time and in accordance with the contract.

(M) R. Howard (S) Voros to close the meeting of the Salem County Improvement Authority to the public. All in favor, motion passed.

ADJOURNMENT

(M) Voros (S) R. Howard to adjourn meeting, all approved, meeting was adjourned at 6:03 pm.

Respectfully Submitted:

A handwritten signature in cursive script that reads "Joan M. Cole".

Joan M. Cole
Recording Secretary